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RIVERMEAD RESIDENTS' ASSOCIATION COMMITTEE MEETING – 22.11.10

PRESENT:

Maria Cooke	-	Chair
Gill Catchpole	-	Vice-Chair
Peter Walsh	-	Treasurer
Tim Gregory	-	Harvard
Marilyn Ash	-	Yale
Tim McCormick	-	Harvard

APOLOGIES:

Jean Minshall
Nicki Puckey

ABSENT:

Cat Coombes
Phil Lockett
Marina Webster

FEEDBACK FROM THE AGM:

An update from Julian Keen had been received after the AGM:

- Langley Taylor has been instructed to negotiate Ground Rent reviews on behalf of the Landlord. Any complaints should be reported to Julian who will liaise with the company via Head Office.
- Options for improving security of the river gate are being investigated.
- Maintenance of commercial property and terms of the associated lease are being reviewed.
- Freshwater are investigating the provision of a low cost alternative to Virgin Media instead of the aerial on the roof.

In addition, a letter is shortly to be sent to all lessees to inform them of progress on the asbestos issue. A copy of the proposed letter was given to the committee members present. (See report below).

TREASURER'S REPORT:

The signatories on the Residents' Association chequing account need to be changed. **Peter and Tim will liaise** to resolve this and Maria will contact Rachel to ask if there is anything she can do to help.

Tim is owed £100 for the hire of the room at The Beeches for the AGM. Once the signatory situation has been resolved Tim can be reimbursed.

Some Subs to the Association were collected at the AGM but not all the members last year have re-subscribed. Gill has written Christmas cards for all the long lessees and Gill suggested that a reminder be put into the Christmas card to prompt people.

Tim will provide a list of those members who have already paid. **Gill and Marilyn have agreed to distribute the cards.**

The following people have agreed to be available to collect the fees:

Harvard: Peter Walsh
Princeton: Gill Catchpole
Yale: Marilyn Ash

We will ask residents to put the money in an envelope and put through the door. A receipt will then be issued as soon as possible afterwards.

Peter will then be responsible for paying the money into the account.

£100 was raised from the summer barbecue and this has been paid into the account.

LEASES UPDATE:

(Repeat of the AGM information) Spencer Birch has completed some surveys and notice has been served to Freshwater. Individual lessees are moving forward independently so the sub-group hasn't met for a while.

Tim will update the website with process information and the topic will be revisited within the next 6 months. Any long lessee wishing to take up extending their leases will be able to pick up contact details on the website.

ASBESTOS:

Discussions over the asbestos issue took place.

It was agreed that:

- The committee would ask for copies of the 2 previous asbestos surveys (as noted in David Beale's letter to another resident).
- It may be necessary to contact the HSE to ask them for advice but this would not be done yet.
- The committee would also ask that a detailed Scheme of Work be made available with full health and safety measures outlined for the removal of the materials and information related to how the overall costs have been arrived at

- Members of the committee have access to various sources of specialist information so the first step will be to obtain copies of the previous reports.

Once further information was available a decision would be made as to whether Julian should be invited to future meetings.

ANY OTHER BUSINESS:

- The committee asked that the process of providing a **summary of the meeting for the notice board be continued**. **Tim will continue to update the website with a summary of the meeting.**
- **A new list of the committee members** needs to be posted on the boards.
- The committee asked that the following **guidelines be published** about contacting committee members – a written note through the door or contact via the email address.
- The **Freshwater emergency number** needs to be posted on the notice boards as well.
- The committee thanks the caretaking staff for their efforts in maintaining cleanliness throughout the buildings.
- The committee agreed that a small collective Christmas gift would be given to the staff in the week before Christmas.

NEXT MEETING:

Monday 20th January at Flat 108. 7.30pm start.